



# Workforce Development SF

Office of Economic and Workforce Development

## Western Addition Career Center August 2018 Calendar

Phone | (415) 549-7000 | Address | 1449 Webster Street, SF, CA | Hours of Operation: M-Th: 9am-6pm, Fri: 9am-12pm

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Come to one of our Orientations, held Monday – Thursday at 10:00 am to learn more.  <i>Sign up for our free, weekly job listing emails by texting "SUCCESSCENTER" to 22828</i></p>		<p>1  <b>11am - Restaurant Cheetah Employer Spotlight</b></p>	<p>2  <b>11am - Bayview Senior Services Employer Spotlight</b></p>	<p>3  <b>Center Closed  All Staff Training</b></p>
<p>6  5-7pm - Sister Circle Women's Networking Group</p>	<p>7  <b>11am - @ Work</b>  1pm Creating Your Resume  6:30pm Narcotics Anonymous</p>	<p>8  11- 1pm <b>Natoma Depot Employer Spotlight</b>  <b>5-7pm - Cannabis Workshop</b></p>	<p>9  <b>10am - City Build Orientation</b>  12-5pm - On site Financial/  Housing Assistance</p>	<p>10  Center Closes at 12pm</p>
<p>13  5-7pm - Sister Circle Women's Networking Group</p>	<p>14  <b>11am - Amazon Employer Spotlight</b>  2pm Interviewing Workshop  6:30pm Narcotics Anonymous</p>	<p>15  <b>11am - MV Transportation Employer Spotlight</b>  <b>5-7pm Cannabis Workshop</b></p>	<p>16  <b>5-7pm - Ladies Night Women in Business</b></p>	<p>17  Center Closes at 12pm</p>
<p>20  1pm – How to Apply for Jobs Online  5-7pm - Sister Circle Women's Networking Group</p>	<p>21  <b>11am - @ Work Employer Spotlight</b>  6:30pm Narcotics Anonymous</p>	<p>22  2pm - Interviewing Workshop  <b>2-4pm - Cannabis Job Shop</b>  <b>11-2pm CPMC Pre-Screening</b></p>	<p>23  12-5pm - On Site Financial/  Housing Assistance</p>	<p>24  Center Closes at 12pm</p>
<p>27  1pm - Creating Your Resume  5-7pm - Sister Circle Women's Networking /Group</p>	<p>28  <b>11am - Amazon Employer Spotlight</b>  <b>1pm - UCSF Excel Orientation</b>  <b>3pm - Manpower Pre-Screening</b>  6:30pm Narcotics Anonymous</p>	<p>29  <b>11am - Restaurant Depot Employer Spotlight</b></p>	<p>30  <b>5-7 pm Men's Action Network</b></p>	<p>31  Center Closes at 12pm</p>



## CALENDAR EVENT DESCRIPTIONS

**Center Orientations:** Learn about services offered at the Career Center and its sister Access Points. Discover how we can assist you in your job search, resume creation, cover letter writing, online application assistance and city wide training academies and sectors.

**How Apply to Jobs Online:** Need help applying for jobs online? Get one-on-one help during this workshop.

**Sector Orientations:** Learn about free training offered by the city in construction, hospitality, healthcare and tech. Orientations provide an introduction and overview of these industries and the diverse array of employment opportunities, affiliated career paths and opportunities for growth.

**Creating Your Resume:** Learn about resume basics and get started on creating your own. Please bring a detailed employment history or resume. Completion of Master Application recommended for job seekers with no resume.

**Interviewing Workshop:** Would you like to have better results with your interviewing? Attend this workshop.

**Employer Spotlights:** Whether it's a hiring event or an information session, Employer Spotlights are a great way to learn what employers are looking for and to make connections with local employers. Bring your resume, 2 forms of ID, questions and be dressed to impress.

**Manpower Prescreening:** Temporary and permanent recruitment agency Manpower prescreens candidates for admin, housekeeping, and other opportunities at numerous companies and agencies. Come dressed to impress with your resume.

**Ladies Night:** Networking event for women in the Western Addition/Fillmore. Listen, network, laugh, and learn. Lights snacks provided. Onsite child watch available.

**M.A.N.: (Men's Action Network)** Networking event for men in the Western Addition/Fillmore. A different theme each night covering the topics men are really interested in, including health/fitness, employment, and more. Food/drinks and child watch provided.

**On-site Financial/Housing Assistance:** A credit rep will be on hand each week to answer questions, offer 1-on-1 help on credit, housing, and more.

**Narcotics Anonymous:** Local drop in NA meeting for recovering addicts. All welcome.

**Cannabis Industry Workshop:** Informative sessions for Equity Applicants, Small Business Start-ups and for Job seekers who want to gain in depth knowledge.

**REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE.**